

Minutes of the Village of Holland Council Meeting
Held Tuesday, July 14, 2015

At 7:33 pm Mayor Mike Yunker called the meeting to order. Council members Roger Burditt, Mike Bettinger, Elaine Olsen, President Lee Irons and Terry Nachtrab along with Village Attorney Phil Dombey and Clerk-Treasurer Lyn Krasula were in attendance. Councilman Noah Stone was absent. Mrs. Olsen made a motion to approve the minutes from the 6/16/15 council meeting as presented by the Clerk-Treasurer. Mr. Burditt seconded the motion with roll call carrying five ayes.

Mayor Yunker reported to Council that the Village Clerk-Treasurer has just received another perfect audit for fiscal years 2013 and 2014. This makes the tenth consecutive perfect audit for the Village covering the last 20 years. Mayor Yunker stated this amazing 20 year stretch was a direct reflection of all the hard work done over the last 20 years by everyone from Council to the employees. Most impressive is the fact that the Village accomplished this while reducing the debt level to zero is an enormous feat. Lyn Krasula reviewed some financial diagrams and data with council. Twenty years ago in 1995 when this audit streak started, the Village was \$3.8 million in debt and was just starting to develop phase 2 of the Business Center. We had 9 full time employees with an annual payroll of \$321,733 and total fund balances of just over \$700,000. This is in comparison to 2014, where the Village has no outstanding debt and the Business Center has 3 fully occupied phases. We now have 16 full time employees with an annual payroll in 2014 of \$978,196 and total fund balances of almost \$13 million. Mayor Yunker invited all in attendance to stay and have cake after the meeting and celebrate this accomplishment.

Tim Bock from Poggemeyer Design was present and reported on the bid opening for the Clark & Front Streets project. Only one bid was received in an amount of \$667,361, plus an additional \$102,305 for the alternate bid for a total of \$769,666. The engineers estimate for the project was \$570,000. The one bid received exceeds the 10% overage limitation. Mr. Bock stated our options would be to rebid this project again in the fall/winter or modify the plans to look for reduced costs and rebid now. Mr. Bock stated that construction companies are not currently looking for work right now, they are all busy and mostly behind schedule due to all the recent rain. Mr. Bock has checked with OPWC and an extension would be okay if the project is under actual construction by 6/30/16. This would give the Village more time to rebid in the fall/winter at a time when companies are more competitive and looking for spring work. Mayor Yunker stated that if we re-bid the project, Mark Drennen from Lucas County suggested we combine it with the Clarion Avenue phase 1 project which was also awarded by OPWC this month. Mr. Bock added that part of the Clark/Front project is actually within the Clarion Avenue ph1 area and OPWC gave the Village authorization to separately bill the costs to the individual programs. Mr. Bock stated that in the next few months PDG could design the Clarion Ave ph1 project and either bid them together or back to back. If we rebid Clark/Front now it will be a roll of the dice. A benefit if we do delay is that Columbia Gas is looking at replacing an old service line in the construction area. Their schedule will not allow them to do this now, they are looking at late fall early winter. It may be best to let them do the replacement line work before our project starts so they do not dig up a new road to do underground work. Mr. Bettinger asked about the length of time for construction of the Clark/Front project. Mr. Bock replied this is a 3 to 4 month project. Mr. Burditt expressed concern that if we go back out to bid now we could get an even higher bid. Mr. Irons stated that the condition of the Clark /Front existing road is in terrible condition. What is the cost to maintain until construction? Mayor Yunker replied that the cave in near Second Street seems to be holding for right now. Mr. Bock stated that the alternate in this bid was for

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replacement of the storm sewer. It is a 21" storm line, smaller than he would like, but it is in pretty good shape and is 8' deep so we could let it remain to save costs. It runs from Erie Street to the creek. Mayor Yunker stated we would have to declare an emergency in order to award the bid so high over the engineers estimate. Mr. Dombey stated that due to the sink hole the project may qualify as an emergency, but it may be best to wait to avoid a cut and patch job on the new street by Columbia Gas replacing lines this fall/winter. Council discussed various options regarding waiting to bid, the cost of the project, Columbia Gas repairs and various timeline options. After all discussion and questions were answered, Mayor Yunker stated it may be best to wait and rebid in November for spring construction and then bid the Clarion Ave ph1 project while Clark/Front construction is in progress. Mr. Bettinger made a motion to reject the Clark/Front project bid and to rebid in the fall. Mr. Burditt seconded the motion with roll call carrying five ayes.

Police Chief Bob Reed was present and reviewed a quote from Pugh Heating & Air Conditioning to install and Carrier air conditioning unit in the computer server room in the police station. Currently the server room has no heat or air conditioning runs and the heat and humidity are at dangerous levels for computer equipment. Pugh has measured the humidity at over 60% and the temperature at 85 degrees. The cost for a new wall mount air conditioner for just this room is \$3,691 installed by Pugh and will protect the Village's computer servers from damage. Mr. Burditt made a motion to approve the proposal from Pugh as a budgeted item. Mr. Bettinger seconded the motion with roll call carrying five ayes.

Chief Reed also discussed the need for new computer system network switches. This will be an upgrade to the current old switches in place and we will see a big increase in speed and will be able to separate the phone system from the network. Mr. Burditt made a motion to approve the new switches from CDW-G at a cost of \$3,677 as a budgeted item. Mr. Irons seconded the motion with roll call carrying five ayes.

Mr. Burditt made a motion to suspend regular rules of council to allow Ordinance 12, 13 & 14-2015 to be read by title only. Mrs. Olsen seconded the motion with roll call carrying five ayes. First reading of Ordinance No. 12-2015, LEVYING SPECIAL ASSESSMENTS FOR THE PROPERTY OWNERS' SHARE OF THE COST OF LIGHTING THE STREETS AND PUBLIC WAYS IN HOLLAND BUSINESS CENTER STREET LIGHTING DISTRICT 1-A FOR THE YEAR 2014 IN THE AMOUNT OF \$2,163.36, was read by title only. Mr. Irons made a motion to suspend regular rules of council to allow passage on the first and final reading. Mrs. Olsen seconded the motion with roll call carrying five ayes. Mr. Irons made a motion to approve the first and final reading. Mr. Burditt seconded the motion with roll call carrying five ayes.

First reading of Ordinance No. 13-2015, LEVYING SPECIAL ASSESSMENTS FOR THE PROPERTY OWNERS' SHARE OF THE COST OF LIGHTING THE STREETS AND PUBLIC WAYS IN HOLLAND BUSINESS CENTER PHASE 2 & 3 FOR THE YEAR 2014 IN THE AMOUNT OF \$1,594.06, was read by title only. Mr. Irons made a motion to suspend regular rules of council to allow passage on the first and final reading. Mr. Burditt seconded the motion with roll call carrying five ayes. Mr. Irons made a motion to approve the first and final reading. Mrs. Olsen seconded the motion with roll call carrying five ayes.

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First reading of Ordinance No. 14-2015, MAKING SUPPLEMENTAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015 AND DECLARING AN EMERGENCY, was read by title only. Mr. Irons made a motion to suspend regular rules of council to allow passage on the first and final reading as an emergency. Mr. Burditt seconded the motion with roll call carrying five ayes. Mr. Irons made a motion to approve the first and final reading as an emergency. Mrs. Olsen seconded the motion with roll call carrying five ayes.

Mr. Irons gave a report on zoning office activities for June.

Council reviewed the accounts payable list for payment totaling \$368,642.19. Mayor Yunker brought up the payment to Holt Roofing for replacement of the municipal building roof. During the roof project, water damages to the council room from rain leaking in have just been finished. Also, Holt workers caused damages to the rooftop air conditioning unit and the Village had to call Pugh Heating to make repairs. Holt is claiming they did not do any a/c damages. Mr. Dombey suggested holding the payment and authorizing the Mayor to negotiate and authorize payment after final inspection of the roof. Mr. Bettinger made a motion to pay 90% of the Holt bill and hold 10% back for the Mayor to negotiate the repair costs after inspection. Mr. Irons seconded the motion with roll call carrying five ayes. Mrs. Olsen made a motion to approve payment of the remaining bills in full. Mr. Burditt seconded the motion with roll call carrying five ayes.

Reserve Account	\$900.00	Cintas	\$49.69	Stoneco Inc	\$44.87
Stoneco Inc	296.56	Mrr Inc	279.48	Charlie's Dodge	62.33
Sunbelt Rentals	1,509.50	Hoens Greenhouse	238.21	Hoens Greenhouse	23.96
Recommunity	305.98	Cintas	20.05	Springfield Township	10,000.00
Ohio Calibration	67.00	Waste Management	1,119.30	Always Care	1,343.05
Althea Snipes	100.00	Mary Wilczynski	100.00	Cintas	49.69
Linda Pitzen	400.00	Marilyn Gibson	100.00	Tireman Auto	458.98
Dwelling Place	440.51	Lake Business	54.42	Lake Business	31.74
Pugh Heating	409.00	Mrr Inc	125.77	Joe Bodnar	159.94
Frames Pest Control	40.00	Parr	213.18	Watch Guard	62.00
Perfect Sweep	475.00	Auto Zone	98.26	Cintas	17.84
Tricia Ketcham	100.00	Signature Bank	84.36	Signature Bank	116.38
Signature Bank	587.67	Signature Bank	107.31	Toledo Edison	39.49
Toledo Edison	39.49	Toledo Edison	41.21	Toledo Edison	307.14
Toledo Edison	53.87	Toledo Edison	29.49	Toledo Edison	547.12
Toledo Edison	883.73	Toledo Edison	742.30	Cam Tech Industrial	2,925.00
Nextel	234.93	Cintas	51.68	Kenneth Sizemore	300.00
Signature Bank	187.80	Treas Of Lucas	2.50	Lynette Fisher	400.00
Karen Baird	100.00	Holt Roofing	50,083.00	Mrr Inc	69.87
Sign Pro	162.00	Treas Of Lucas	2.50	Treas Of Lucas	2.50
Treas Of Lucas	2.50	Ohio Bci&I	1,068.00	Toledo Edison	2,743.86
Waste Management	1,736.84	Leatherman Witzler	209.00	Hall Signs	57.41
Safe Way Barricades	90.00	Treas Of State	82.00	Nextel	78.98
Criminal Justice	5,317.50	Stonebridge Condo	100.00	Medical Mutual	20,065.64
Buckeye Telesystem	416.37	Cintas	49.69	B P Oil	99.38
Haines & Company	369.50	Bowser Morner	4,363.25	Cintas	17.84
Phc Inc	239,234.22	Lexis Nexis	90.17	Xpress Auto	65.00
Tireman Auto	497.15	Tireman Auto	172.48	Fair Housing Center	600.00
Susan Hanna	599.00	Home Gas & Electric	211.95	Mrr Inc	125.77
Tireman Auto	334.16	Tireman Auto	167.18	Buck & Knobby	83.00

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Marleau Hercules	35.60	Waste Zero	8,700.00	Gary Hatcher	250.00
Opers	5,002.75	Ohio Police & Fire	7,808.35		

Mr. Irons made a motion to adjourn to executive session with the inclusion of Phil Dombey on a pending litigation issue. Mrs. Olsen seconded the motion with roll call carrying five ayes.

At 8:59 pm the regular council meeting was called back to order. There being no further business, Mr. Irons made a motion to adjourn the council meeting. Mr. Burditt seconded the motion with the motion carrying five ayes.

Lyn Krasula, Clerk-Treasurer

Mike Yunker, Mayor